SEQUOIA MANAGEMENT
4795 MEADOW WOOD LANE • SUITE 300 WEST • CHANTILLY, VA 20151-2234
www.sequoiamanagement.com

STRATHMEADE SQUARE COMMUNITY ASSOCIATION

October 6, 2026

Dear Homeowners:
The Annual Meeting will be held on Wednesday, October 21, 2026, at 7:00pm. Members can attend virtually or in-person at the Strathmeade Square Pool House at 8365 Thompson Road, Annandale, VA 22003. Instructions to join virtually are below:

Join Zoom Meeting
https://us06web.zoom.us/j/89032240720?pwd=Xqjpr9dofQS3bfsHbEThxFX2Eo8LR7.1
Meeting ID: 890 3224 0720
Passcode: 815079
One tap mobile
+13092053325,,89032240720#,,,,*815079# US

Enclosed are the following items: the 2026 meeting agenda, 2025 annual meeting minutes, and ballot and proxy forms. There are several ways to vote: To obtain a quorum, it is essential that you return a ballot or proxy or vote in-person! Please note that only one submission per household will be counted regardless of how you vote. Submissions for US Mail and Email ballots/proxies are due by 5:00pm EST on Tuesday, October 20, 2026.

1. **Via U.S. mail:** complete voting instructions is provided in the enclosed Strathmeade Square Community Association Proxy Form and Ballot. Please mail forms to Strathmeade Square Community Association, C/O Sequoia Management Company, 4795 Meadow Wood Lane Suite 300 West, Chantilly, VA 20151
1. **Via Dropbox**: Drop it off at the mailbox attached to the front rails at the pool house located at 8365 Thompson Road, Annandale, VA 22003.
2. **Via Email**: Please email completed forms to Zachary Rivera, Community Manager, at zrivera@sequoiamanagement.com
3. **In person, at the Annual Meeting.**

This year, we have three (3) open positions on the Board of Directors, and two (2) homeowners, Natalie Smith and Bob Hite, have declared their intention to run. This roster may not represent the final choices since any eligible homeowner may write in a candidate's name or announce his or her candidacy at the annual meeting. Per our Bylaws, only Owners who are current in their payment of their financial obligations to the Association and who have not been found, after notice and hearing, to be in violation of the Governing Documents, are eligible to run for the Board of Directors. If you have any questions, please do not hesitate to call the management office at (703) 339-6987 or email at zrivera@sequoiamanagement.com.

Sincerely,
Zachary Rivera, CMCA® AMS ®
Community Manager

Strathmeade Square Community Association
Annual Meeting
Wednesday, October 21, 2026, at 7:00 PM
Hybrid via zoom and in person at the clubhouse at
8365 Thompson Road, Annandale, VA 22003

Join Zoom Meeting
https://us06web.zoom.us/j/89032240720?pwd=Xqjpr9dofQS3bfsHbEThxFX2Eo8LR7.1

Meeting ID: 890 3224 0720
Passcode: 815079

AGENDA

I. Call to Order
- A. Introduction/ Recognition of Board Members
- B. Verification of Quorum
- C. Proof of Notice of Meeting
- D. Approval of FY2025 Annual Meeting Minutes

II. Election of Board Members
- A. Appointment of Inspectors of Election
- B. Call for Introduction of Nominees
- C. Election of Nominees

III. President's Report

IV. Community Comments

V. Announcement of Voting Results

VI. Adjournment

Strathmeade Square Community Association

Minutes from the 2025 Annual Meeting

Oct. 29, 2025

The meeting was convened at 709, a quorum was achieved with 21 proxies, and 20 members present in person or on zoom.

Board members present include:

Janet Goodwin, President

Laxman Pandey, Treasurer

Nora Drain, Secretary

Natalie Smith

Shivang Patel

Tara Carter

Bob Hite

Erin Rudolph

Notice of the meeting was confirmed to have been mailed out to all residents prior to the meeting.

Three board positions were open for election. One position is open; two positions are currently held. Whitney Bergandahl and Shivang Patel are willing to continue to serve on the board for another term. No nominations were received prior to the board meeting. One participant at the meeting volunteered to serve on the board. Joe Starkey volunteered to serve, Joe has lived in the community for about 25 years and would like to serve. No one else volunteered. The slate of board members was put to the members and were approved.

The president delivered a report and members raised concerns including questions about tree replacement, line painting, pothole concerns and status of the amendments to the Covenants.

The meeting concluded at 7:45

STRATHMEADE SQUARE COMMUNITY ASSOCIATION
2026 BALLOT

There are **three** open positions on the Board of Directors. Only Owners in Strathmeade Square are eligible to vote in the 2026 Annual Election. There is only **one vote for each household address.**

Options to submit your ballot:

1. Mail your ballot to: Strathmeade Square Community Association, C/O Sequoia Management Company, 4795 Meadow Wood Lane Suite 300 West, Chantilly, VA 20151
2. Email to zrivera@sequoiamanagement.com
3. Drop it off at the mailbox attached to the front rails at the pool house located at 8365 Thompson Road, Annandale, VA 22003.

Submissions for ballots are due by Tuesday, October 20, 2026 by 5:00pm.

You may vote for up to three candidates or write in your nomination.

- ☐ Natalie Smith
- ☐ Bob Hite
- ☐ Write In Option #1:
- ☐ Write In Option #2:

Approval of the 2025 Annual Meeting Minutes

- ☐ Yes
- ☐ No

_____
Owner Print Name

_____
Signature

_____
Property Address

STRATHMEADE SQUARE COMMUNITY ASSOCIATION
2026 INSTRUCTED PROXY FORM

Use if you will NOT be: (1) attending the meeting; (2) mailing in your ballot; or (3) voting online.

The undersigned owner, being a member in good standing with fully paid dues and assessments, of Strathmeade Square Community Association, Inc. ("Association") by owning the lot located at the address listed below, hereby acknowledge receipt of notice of the annual meeting of members, and being entitled to vote at the annual meeting of members **does hereby constitute and appoint**

_____**as my proxy**

to attend the meeting of the members of the Association to be held on Wednesday, October 21, 2026 or any continuation or adjournment thereof, with full power to vote and act for me and in my name, place, and stead, in the same manner, to the same extent, and with the same effect that I might were I personally present thereat, giving to such proxy full power of substitution and revocation. **If no one is appointed in the blank above, or if an unqualified proxy holder is named, I will be deemed to have appointed any current member of the Board of Directors as my proxy.**

☐ Please check this box if you only want to use this proxy to be used to establish a quorum with no voting rights.

Voting Instructions to Proxy Holder:
There are three open positions on the Board of Directors. Please place a check mark next to the name(s) of the person(s) you would like to vote for to fill the positions on the Board of Directors or write-in your nomination**. If you write in a name, you must check the box next to the name for the vote to be counted. If you vote for more than three candidates, your vote will not be counted, and this proxy will be used to establish a quorum only.**

- ☐ **Natalie Smith**
- ☐ **Bob Hite**
- ☐ **Write in Option #1:**
- ☐ **Write in Option #2:**

Approval of 2025 Annual Meeting Minutes

I approve the 2025 Annual Meeting Minutes ☐ I do not approve the 2025 Annual Meeting Minutes

Signature of Homeowner: _____ **Print Name of Homeowner**: _____

Strathmeade Square Community Association Property Address:

_____

Address of Homeowner (if different from above): _____

Dated _____**, Virginia**

Note: only one owner's signature is needed to validate this proxy.

……

I witnessed the signature of (Name of Homeowner) _____

Signature of Witness: _____ **Date:** _____

Print Name & Address of Witness: _____

Instructions for this Proxy to be valid: 1) It must be dated; 2) It must be signed by the owner and must identify the Strathmeade Square Community Association property owned; and 3) It must be signed by a witness, and the witness's name and address must be inserted (Anyone over 18, including the spouse of the owner, may be the witness).

Options to submit your Proxy:

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Submissions for Proxies are due by Tuesday, October 20, 2026 by 5:00pm.

STRATHMEADE SQUARE COMMUNITY ASSOCIATION
2026 UNINSTRUCTED PROXY FORM

Use if you will NOT be: (1) attending the meeting; (2) mailing in your ballot; or (3) voting online.

The undersigned owner, being a member in good standing with fully paid dues and assessments, of Strathmeade Square Community Association, Inc. ("Association") by owning the lot located at the address listed below, hereby acknowledge receipt of notice of the annual meeting of members, and being entitled to vote at the annual meeting of members **does hereby constitute and appoint:**

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☐ Please check this box if you only want to use this proxy to be used to establish a quorum with no voting rights.

Signature of Homeowner: _____

Print Name of Homeowner: _____

Strathmeade Square Community Association Property Address: _____

Address of Homeowner (if different from above): _____

Dated _____**, Virginia**

Note: only one owner's signature is needed to validate this proxy.

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I witnessed the signature of (Name of Homeowner) _____

Signature of Witness: _____ **Date:** _____

Print Name & Address of Witness: _____

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